



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding

To fund up to 50% of projects costs of projects over £1,000

Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. ([See Section 2 for contact details](#))

Please contact your Community Area Manager before completing your application
([See Section 3 for contact details](#))

1. Your organisation or group

Name of organisation	Mere Town Youth Football Club		
Contact name			
Contact address			
Contact number		e-mail	
Organisation type	Not for profit organisation <input checked="" type="checkbox"/> Parish/town council <input type="checkbox"/> Other, please specify		

2. Your project

Project Title/Name	Storage container		
What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i>	The project is to provide storage for sports equipment necessary for the continuation and expansion of Mere Town Youth Football Club.		
In which community area does your project take place? (<i>Please give name – see section 3</i>)	Mere Community Area		
I/we have discussed our project with the town/parish council?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	Since August 2012
I/we have discussed our project with our Wiltshire councillor?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	Date	Since August 2012

Where will your project take place?	Mere
When will your project take place?	As soon as possible
How did you discover there was a need for your project (please provide evidence) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i>	At present the club shares a storage container with Mere Cricket Club but, since that container was provided, both clubs have expanded and the amount of storage space required has also increased. We have 8 youth football teams ranging in ages from 6 to 18 and we have had to provide new goals, balls, medical kits, poles and training equipment. After this summer we found that, because the cricket club had also expanded, we could not fit our equipment into the storage container. We would therefore like to purchase our own storage container so that we can keep our equipment secure and on site.
How many people will benefit from your project?	120 - 150 young players +
How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no.	Pg 24 + Parish Plan pg. 33
Any other information about your project. (Limited to a 1000 characters) We are members of the Mid-Wiltshire Youth & Minor League and the FA Regulations have recently changed and it was necessary for us to purchase a new size of goal to accommodate 9V9 football. Also, our old goals had to be replaced because they had rusted. This has involved an outlay of £1720 which has depleted our reserves. Some of this equipment is expensive and really needs to be stored securely. Parent volunteers from the Youth Football Club will be carrying out the groundwork to prepare the site for the container - at present the site is overgrown with trees/shrubs and this needs to be cleared and the ground levelled before the container can be installed.	
To be completed ONLY where town/parish councils are making an application	
Is your project one which parish/town councils have powers to raise local taxes to fund?	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Could your project be funded from your reserves?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
Is your project urgent (having to be completed in this financial year? If you answer YES please provide evidence elsewhere on the application form)	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

3. Management

How many people are involved in the management of your group/organisation?

Of these, how many are:

Over 50 years	Male	<input type="text"/>	Female	<input type="text" value="1"/>
25 – 50 years	Male	<input type="text" value="7"/>	Female	<input type="text" value="6"/>
Under 25 years	Male	<input type="text"/>	Female	<input type="text"/>
Disabled People	Male	<input type="text"/>	Female	<input type="text"/>
Black and Minority Ethnic people	Male	<input type="text"/>	Female	<input type="text"/>

If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?
 There is not likely to be any ongoing costs for this project. The Youth Football Club will undertake maintenance of the storage containers and the Sports Development Committee will undertake management.

How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need?

The equipment will be safe, children will not be at risk. The club will be able to continue to invest in equipment and expand membership and continue to provide support for soccer school in the summer and after school clubs.

Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project?

Yes

Date contacted CIB

No

To whom have you applied for funding for this project (*other than Wiltshire Council*)?

Name of Funder	Amount Applied For	Amount Received
Mere Parish Council	660	660

Please list with amount applied for and whether you have been successful

Have you or do you intend to apply for a grant from another area board within this financial year?

Yes

No

If yes, please state which one(s).

Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project?

Yes

No

4. Information relating to your last annual accounts (if applicable)

Year ending:	Month: December	Year: 2012
A - Total income:	£941.80	
B - Minus total expenditure:	£276.88	
Surplus/deficit for year: (A minus B)	£664.92	
Free reserves currently held (i.e. money not committed to other projects/operating costs)	£	

5. Financial information – If you can claim back V.A.T. please exclude VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us.

Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc.		Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C)		
			P/C	
Container + delivery	£2,460	Own fundraising/reserves	C	£250
Groundworks	£400			£
	£	Parish/town council	C	£660
	£			£
	£	Trusts/foundations		£
	£			£
	£	In kind	C	£300
	£			£
	£			
	£	Other		£
	£	Mere Cricket Club	C	£250
Total Project Expenditure	£2860	Total Project Income		£1,460
Total project income B		£1,460		
Total project expenditure A		£2,860		
Project shortfall A – B		£1,400		
Grant sought from Wiltshire Council Area Board		£1,400		
Bank Details				
Please give the name of the organisations' bank account e.g. Barclays				
Please give the name of the organisations' bank account e.g. Chippenham Scouts				

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

- All written quotes including the one(s) you are going to use
- Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year
- Terms of reference/constitution/group rules
- Evidence of ownership/lease of buildings and/or land

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

- This application meets all the funding criteria
- The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.
- If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.
- That any other form of licence or approval for this project has been received prior to submission of this grant application.
- That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.
- Child Protection Safeguarding Adults
- Public Liability Insurance Equal opportunities
- Access audit Environmental impact
- Planning permission applied for (date) or granted (date)
- That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.
- I give permission for press and media coverage by Wiltshire Council in relation to this project.

Name:

Date:

Position in organisation:

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))